

COMMUNICATION – ACROSS GROUPS

- Face to face communication – one from every group
- Firm structure to work from (formalised structure)
- Nominate an evening to meet. All groups meet on the same evening.
- First hour meeting with group
- Second hour meet as a whole
- Effective communication ie email
- Share minutes – Conveners meet for 20 mins
- Updates

COMMUNICATION

- How do we spread our message?
- Are all people in the parish able to voice their opinion and this is to be collated and addressed?
- Methods/Tools of communication
 - Central database
 - Parish databases
 - Parish Census
 - Forms to be completed after mass
 - Use tablets to assist collect information after mass
 - Talk at mass
 - Digital/LCD screens in parish foyer
 - Parish Communication noticeboard
 - Email – for interested parties who can't get to meetings
 - Website
 - Facebook page
 - Crowdfunding / GoFundMe
 - SMS
 - Email digests
 - Create a St Anne's app - \$2 fee will be tax deductible to offset cost of production
 - MailChimp (free) for newsletters to work with contact lists
 - Survey Monkey (free) to create questionnaires
- Audience:
 - St Anne's school community
 - St Joachim's school community
 - Parish community

- Wider networking in the Catholic Community
 - JPC school community
 - Melbourne Catholics (Archdiocese)
 - Australian Catholics (SJ)

- Parish Council
 - Suggestion for a longer term, ongoing commitment/necessity of running the parish in the future

FINANCES

- Funding options / sources
- Existing debt/s – Terms
- Balance Sheet – Assets – Use or sell?
- Income and Expenses VS Cash flow
- Financial arrangements for alternative land/sites?
- Governance and Accountability – belongs in “Our Parish Faith Community” as Finance is too narrow.
- Capital Budget VS Operational Budget
- Government Grants/Incentives
- Cost/Benefit analysis of each options considered – is this the bottom line?
- Risk Assessment
- Thanksgiving & School fees – are we asking the same people to fund projects, will they continue to be asked for more contributions.

FINANCE

ASCERTAIN/CLARIFY –

- Current financial position
 - Assets – valuations
 - Liabilities – loans? \$411K
 - Fixed expenses – loan repayments etc
 - Variable expenses – operating costs
 - Income –
 - Building funds
 - Envelopes
 - Other

WHAT IS NET CASH FLOW?

- Impact of schools on church funds?
- Ability of schools to contribute.

- Archdiocese contributions?
 - Land – lease (99 years) / grant / seal?
 - Loans / grants
 - Funding guarantee support?

- Government contributions?
 - Grant
 - Loan / tax benefits

- Other funding options?
 - Envelopes
 - School building fund
 - Loans
 - Gifts / gratuities

- Budget for research/analysis?
 - Valuations
 - Professional benchmarking/analysis
 - Facilitation etc
 - Forward budgets

COST/IMPACT OF OPTIONS?

- On Operating cash flow
 - Loan repayments
 - Internal operations/maintenance costs
 - Revenue options

- Capital Budget
 - Design
 - Approvals
 - Construction
 - Fitout
 - Maintenance
 - Depreciation/Replacement

RISK ASSESSMENT

- Parish Leader/s
- Parish/Denomination mergers
- Ageing/Changing population
- Continuity of historical income streams
- Additional/new income streams

DEMOGRAPHICS

Question: Facilities & costs → Direct “Pastoral” implications

“Thanksgiving” <-> Finance? (include data collection/analysis) – local Parish Census

“Geographic Centre” – this will change if parish amalgamations/mergers

Cost of relocation?

Cost of extending physical facilities of St Joachim's?

Catchment area of future school/s

How much of the demographic is green belt (eg Sandhurst Golf course)?

Need for a school bus service between school centres.

Plans of Archdioceses re: parish areas, any plans to rezone?

Census/birth rates/numbers of Catholic people in areas before decisions made.

Expert demographic information needed for future planning.

Financial Demographics

Expert Demographics

Age

Population density

Forecast data 20-30 years

Population VS geographic centre?

Coordinating committee

- **Convenor meeting & dissemination for group minutes to each group.**

PASTORAL CONCERNS

Purpose needs to be clear!

Addition: Create more engagement from community to participate in pastoral activities.

What is the exact criteria for some families being taken into St Anne's and some not?

Parish census? Growth??

Liaising with external agencies to support each other to make clear goals/directions – streamline supports e.g. soup kitchen/St Anne's Hall.

Will merging school/church/parish foster the same sense of community and engagement? **RISK**

Community and engagement change each year because of the people involved, so it is up to the people to make or be open to a new community.

Merging is creating an US VS THEM (St. A VS St. J) toxic environment; faced this when Holy Family merged with St Anne's.

Needs identification

- Of social

- Of parishioners

- Of neighbourhood

Liaison with the communications dept to create a quick and easy method for requesting help (ie someone needs a lift to church)

Distinguish between

- Social advocacy (Justice)

- Social services (hands-on) and needing someone to coordinate this.

OUR PARISH – OUR CHURCH – OUR VISION

Our purpose – Happy!

- Heritage or other building listing
- Architectural building of interest (overlap here with other committee)
- Continue to explore other options (ie not just 1, 2 & 3 as currently suggested)
- Who owns what assets?
- Church VS Spiritual centre
- Have we considered our elderly parishioners
- What happens to our Memorial Wall?
- Parish “social” life?
- To include governance & accountability issues, rather than the Finance committee.

OUR PARISH BUILDINGS AND LAND

- What assistance will be received from the Archdiocese?
- Who are the Roman Catholic Trust?
- If the land in Seaford is sold, what/how much does the Parish receive? ~90%?
- Need valuation of resources.
- Any restrictions on the land? Caveats?
- Enrolments currently at both schools and project enrolments.
- What is the CEM's plan for this region?
- Heritage status?
- What happens to the "history"?
- Design advice and costings
- Is Holy Family church/land big enough?
- Are our options for all assets to be moved (school & church & parish office) or just the church?
- Would the Archdiocese lease Hall Road land?
- Are the numbers of students "capped" at St Joachim's?
- What would "Hall Rd" look like? What is included?
- What is the timeline for each option in regards to projected cost etc?

Resources

Money

Valuators

Financial/Demographics data

Architectural advice

OPPORTUNITIES

- Opportunity to grow St Anne's PS in a community outsourcing sense - ie a soup kitchen
- Opportunity to grow St Anne's enrolment numbers, is incorporating both schools a limiting process.
- Opportunity to embrace two different models of education between the schools and and highlight differences to suit kids' needs.
- Know your resources –
 - What does St Anne's have?*
 - What does St Joachim's have?*
 - How can these better the wider community?*
 - How can these include the wider community?*
 - Create centres of community so children and their families are able to feel connected.*
- Promote our school – basketball team, parents room
- Bring the parish together

What we need:

- Consultation with teachers
- Information needed
- What the direction of the parish is and what are the opportunities that come from this?
- What are the decisions that the parish can make?

****Noted that this was the second meeting – during last meeting it was clearly requested that a need for solid information to move forward. What is happening with this??****